**2.6.4 Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis**

Institute organizes the parents and teacher meets with following objectives:

* Share and discuss the student academic progress and growth based on classroom observations, evaluation data, assessments, portfolios, and assignments,
* Discuss enrichment or intervention strategies to support students' learning.

Our institute **GODAVARI foundation’s Dr. Ulhas Patil Medical College and Hospital Jalgaon** conducts PTM regularly once every year. These are brief meetings lasting amongst parents and teachers. These meetings were scheduled as per convenience of both parents and teachers so that maximum participation could happen allowing a larger group of parents to attend the meetings .The scheduled date and time of meeting was conveyed to parents via sms and personal calls.

**Presence and Periodicity:**

* Institute has established a PTM (parents teacher meet) committee
* This committee conducts the parents teacher meet twice in a year
* Generally meetings are scheduled after the evaluation and assessment of the students
* Committee communicates the meeting details through electronic media (whats-app, email etc.)
* Committee also informs the students through proper circular and information by faculty and staff

Remedial measures:

Dean of the institute delivers his opening speech elaborating about the institute vision, mission and program objectives.

The main focus of these meetings was on learning and discussing factors that can affect learning, student’s social behavior and development, classroom behavior, motivation, peer relationships as well as students strengths and challenges faced by them.

Performance sheets of students were prepared and presented to parents which allowed them proper assessment of their student’s abilities and strengths and weaknesses.

Parents were asked to give input/feedback regarding their student’s strength, needs, and different approach to improvise STUDENT performance.

Suggestions and strategies were provided by the teachers to support learning at home.Teachers also put forth strategies they are going to implement and the time by which they should expect improvement.

New implementations in the institute were presented to parents and their opinion/views regarding the same were taken.Issues regarding drinking water, mess food, security, cleanliness were brought up and measures taken to avert them were discussed and problems were solved.

At last vote of thanks was proposed to thank all the parents for attending these meetings taking out time from their busy schedules so that afruitful outcome could be achieved. All were informed regarding the timings and schedules of future programs and events that were to take place in the institute.

Those parents who could not attend these meetings were conveyed about the meetings and their outcomes in short and alternative ways to communicate were discussed.

Online parents teacher meeting were organized and issues regarding online classes and conditions affecting students studies were discussed.

Parents were counseled and strategies to counter students stress were discussed .Maximum possible issues were discussed and ways to resolve them were discussed and all the possible steps to make these online meeting fruitful was done.

Those parents who could not attend these online meetings due to network issues or other similar issues were contacted separately and allowed to have proper satisfactory discussion with teachers to achieve successful outcome.

PTM came to an end with the conclusion that joint effort, mutual understanding and co-operation of parents and teachers is very important for the proper growth and progress of students.

A copy of this meeting was sent to IFAC.